

## Audit and Governance Committee Decision Summary

Meeting: 30 September 2022  
 Agenda/Minutes: [Audit and Governance Committee](#)  
 Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1	Apologies and Declarations of Interests	There were no apologies. No disclosable interests were declared.
2	Chair's Announcements	The Chair had had an online meeting with representatives from DLUHC and would report further on it during the discussion of the Improvement Framework, agenda item 4.
3	Minutes of the Previous Meeting and Action Notes	<p><b>RESOLVED:</b></p> <p>i. That the minutes of the meeting of 29 July 2022 be approved.</p> <p>ii. That the current Action Log be noted and that the following actions be added:</p> <ul style="list-style-type: none"> <li>• Members to be sent a survey to complete which would help in assessing the performance of the Committee</li> <li>• Members to submit details of their relevant experience and past training.</li> <li>• Having received the results of the survey, Officers to submit a report for the next meeting outlining where they felt the Committee had weaknesses with proposals for addressing these.</li> <li>• Officers to organise online development sessions on financial and project management.</li> </ul>

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4	Improvement Framework Including Review of Governance	<p><u>RESOLVED:</u></p> <ol style="list-style-type: none"> <li>1. That the Committee notes the presentation and welcomes the approach and proposed next steps.</li> <li>2. That a report from the IIB be delivered at the next meeting on 2 December and that the Committee then take a view on frequency of reporting and whether it would be helpful to observe a future IIB meeting.</li> <li>3. That the workplan agenda item be moved up the agenda for the next meeting and that discussion be had on the strength and weaknesses of the Committee, the findings of the Governance review, and proposals be given for a revised workplan regarding the Improvement Framework.</li> </ol>
5	Internal Audit Progress Report	<p><u>RESOLVED:</u></p> <p>That the Internal Audit progress report be noted.</p>
6	Subsidiary Governance Report	<p><u>RESOLVED:</u></p> <p>That the Committee note the report but express their disappointment that a minimal assurance had been given by the Internal Auditors despite the issue being debated on several occasions over the past year.</p>
7	Review of Corporate Risk Register and Risk Register Improvements	<p><u>RESOLVED:</u></p> <p>That the Committee note the improvements to the Corporate Risk Register.</p>

8	Work Programme	<u>RESOLVED</u> That discussion of the Committee's work programme be postponed until the next meeting.
9	Date and Time of Next Meeting	The Committee would next meet on Friday, 2 December 2022 at 10:00am at Pathfinder House, Huntingdon.

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